



Bespoke Design Consultants

DATA PROTECTION

Augustone takes its responsibilities toward our customers' data protection very seriously. We do not share your data with anyone not directly involved in a project you have agreed with us. We will hold names and addresses on a quotation for six months and then delete it unless you expressly ask for it to be kept - possibly because your project has been delayed and you may still wish to proceed.

Customers' completed project details are stored securely for seven years as a requirement for accounting and tax purposes and then destroyed.

We do not hold or store any bank account or other personal details.

If anyone wishes to know what of their data we are holding, please ask via the email lizzy.knight@augustone.co.uk. Equally if anyone wishes their data to be removed, please request at the same email and it will be done provided we are permitted to do so, legally. If you have any concerns, please do not hesitate to get in touch.

Lizzy Knight
Director
Augustone Ltd